



Training requirements

Company name Based in

Contact name

Contact e-mail

Suggested date for the training Time (GMT/BST)

Number of attendees

Senior management Support staff Sales / Marketing

Modules to cover during the training

- Site builder.** A demonstration on how to use the site editor 50 min
- Store.** Create an online store using our e-commerce plugin 30 min
- Bookings.** Enable customers to book your services through your site 30 min
- Blog.** How to create a simple blog page on your site 10 min
- Customers.** Keep a list of customers who have made a purchase, booked one of your services, or sent you an enquiry. 10 min
- Zendesk.** How & What to expect when raising issues with our support team 10 min
- Control panel.** Using our control panel in order to access information about sites, otherwise inaccessible, in order to determine the source of issues within the site builder 15 min

Additional information

Has your team previous experience using the site builder? Yes No

Other areas you would like us to cover during the training

Additional comments